

## **FINANCIAL BID**

**Name of work:** Tender Enquiry for engagement of DGR Sponsored Security Agency at ITI Factory/ Township/Corporate Office Bengaluru

1	2	3	4	5
S. N.	Description	Security Guards without arms (Skilled)	Security Guard with arms (Highly skilled)	Supervisor (Highly skilled)
A	Basic Wage (BW) plus Variable Dearness Allowance (VDA)			
B	Employees State Insurance/Medical Allowance (3.25% of BW+VDA) Employees Compensation Act shall be applicable, in areas/ to personnel, not covered under ESI Act.			
C	Employees Provident Fund (EPF) (12% of Basic plus VDA) -Wage ceiling Rs. 15,000/-			
D	Employees Deposit Linked Insurance (EDLI) (0.5% of BW+VDA)			
E	Administrative Charges (EPF&EDLI) (0.5% of BW+VDA)			
F	House Rent Allowance (HRA) (24% of BW+VDA or Rs. 5400/- whichever is higher)			
G	ESI/ Medical Allowance on HRA (3.25%ofHRA)			
H	Annual Bonus (As per Bonus Act, 8.33% of INR 7000 or the minimum wage or the scheduled employment, as fixed by the appropriate Govt., whichever is higher)			
I	Uniform Outfit Allowance (5% of BW+VDA)			
J	Uniform Washing Allowance (3% of BW+VDA)			
K	Sub Total (Sum of A to J)			
L	Relieving charges (1/6 <sup>th</sup> of A+B)			
M	Cost per day per Head - Sum of K & L			
N	Required Manpower (in Numbers)	67	20	8
O	Cost Per Day (M*N)			
P	Service Charges (@____%) Service Charges = O * P%	%	%	%
Q	Sum Total (O + P)			
R	GST -@18% (Q * 18%)			
S	Total Man Days in a Month	26	26	26
T	Cost per Month (Including GST) - (Q + R) * S			
U	Total Cost per Year (T * 12)			
V	Net Total Cost per Year (U3 + U4 + U5)			
	Net Total Cost for 2 Years ( V * 2)			

Net Total Cost In Words Rs. \_\_\_\_\_

### **NOTE:-**

- 1 Rate of allowances will be payable as admissible by law and as per DGR guidelines from time to time.
- 2 Percentage of allowances mentioned above:-This is to be read with latest rules/acts/regulations & policies promulgated by Government.
- 3 Service charges shall be competitive / reasonable and shall not be abnormally low or high. The Service charges shall be filled up in percentage and amount both. Payment shall be made to the agency on the basis of rates in price bid quoted by the firm. The tender with service charges less than the TDS value shall not be entertained and consider for further bidding process. Tenders with service charges beyond the limits of DGR guidelines shall not be considered. ☐ Bonus is mandatory as per payment of Bonus Act, 1965 (as amended).
- 4 The rate quoted for service tax /other mandatory tax shall be filled up as applicable as per rule.
- 5 If there is a difference of amount in words and numerical numbers, the lesser one will be considered.

**Signature, Date and Seal of the Agency/Contractor**